



Katie Hobbs
Governor

ARIZONA STATE PARKS & TRAILS

Bob Broscheid
Executive Director



MINUTES
of
THE OFF-HIGHWAY VEHICLE ADVISORY GROUP
of
THE ARIZONA STATE PARKS AND TRAILS

Meeting Location: *Arizona State Parks Office, 1110 W Washington, Suite 100, Phoenix, AZ 85007.*

Members Present Telephonically: *Jason Cobb, Pat Headington, Tom Murphy*

Members Present: *Chuck Wood*

Staff Present: *Matthew Eberhart, Dawn Collins, Juan Colorado-Alvarez, Mickey Rogers*

Staff Present Telephonically: *Alec Wilcox*

A. CALL TO ORDER

Member Wood called the meeting to order at 1:09pm.

B. PLEDGE OF ALLEGIANCE

Member Chuck Wood led the Group in the Pledge of Allegiance.

C. MEMBER ROLL CALL

Members Present Telephonically: *Jason Cobb, Pat Headington, Tom Murphy*

Members Present: *Chuck Wood*

D. AGENDA ITEMS

1. Consideration of Action to Approve Minutes of the August 29, 2023, OHVAG Meeting.

Member Wood Moved to approve the meeting minutes from the August 29, 2023 OHVAG Meeting. Member Headington Seconded the motion. None opposed. The motion passed.

2. OHVAG Will Consider and May Take Action on A Recommendation to the Arizona State Parks Board to Approve, Modify, Or Deny Funding for The Submitted 2024 Competitive Motorized Grant Application(s). (Presenter: Matthew Eberhart, State Off-Highway Vehicle Coordinator) The following State OHV Coordinator, Matthew Eberhart Provided information on the Tonto Recreation Alliance Project. Members had the following questions related to the project.

- *What archeological sites were being provided signage from the grant. TRAL representative Rich Smith notified OHVAG that the sites are identified by the Tonto National Forest and that signage would be informational interpretive signs about the site.*
- *Will there be any attempt at restoring the cultural buildings/sites with this funding? Matthew Eberhart informed members that OHV Rec Fund dollars are not eligible for Arc site restoration but that the State Historic Preservation Office does have funds for the protection and restoration of cultural sites/structures.*
- *Will there be trail restoration related to the project work? Yes, restoration of trails is part of the work slated for this TRAL project.*
- *Will there be any new miles of trails added to the network as part of this grant? Matthew Eberhart informed members that the Tonto National Forest has an active grant to inventory and designate trails within the forest though the completion of heritage inventories. This TRAL grant will not add any new trail to the network.*
- *Will there be any trails closed as part of this grant? No trails will be closed or decommissioned with this project.*

Member Wood moved to that OHVAG recommend that the Arizona State Parks Board approve funding for the 2024 Competitive Motorized Grant Applications as follows; Tonto Recreation Alliance, Tonto National Forest OHV Recreation Management 23-24 in the amount of \$396,107. Member Headington seconded the motion. None opposed. The motion passed.

3. OHVAG Will Consider and May Take Action on A Recommendation to the Arizona State Parks Board to Approve, Modify, Or Deny Funding for The Submitted 2024 Supplemental Motorized Grant Application(s). (Presenter: Matthew Eberhart, State Off-Highway Vehicle Coordinator)

State OHV Coordinator, Matthew Eberhart provided information on the Lake Havasu City, Law Enforcement OHV Purchase project. The Group had no questions related to the reporting process for the projects and vetting process for vehicle purchases. Mr. Eberhart provided clarification that Arizona State Parks and Trails requires every other month reporting (bi-monthly) for all Law Enforcement Grants and that Project Sponsors are required to provide financial reports at a minimum of every 6 months. In addition, ASPT collects information on the make, model, year and VIN for all equipment purchased with OHV Rec funds for both LE and non-LE projects. In addition, staff request annual follow up reporting on what equipment is being used for and its effectiveness. Member Wood moved that OHVAG recommend that the Arizona State Parks Board approve funding for the 2024 Supplemental Grant Applications as follows; Lake Havasu City Police Department, Law Enforcement OHV Purchase in the amount of \$82,996. Member Cobb seconded the motion. None opposed. The motion passed.

4. OHVAG Will Consider and May Take Action on A Recommendation to the Arizona State Parks Board to Approve, Modify, Or Deny the proposed Law Enforcement Grant Scoring Criteria. (Presenter: Matthew Eberhart, State Off-Highway Vehicle Coordinator)

State OHV Coordinator, Matthew Eberhart shared information on the proposed Law Enforcement Grant Scoring Criteria developed by the Grants and Trails Team. He expressed that this would help long term in the event the agency had more grant applications than funding available in making recommendations on project awards. Member Headington recommended the possibility of including targeted minimum match to help get buy in from sponsors. Ideally the additional points for 50% or higher match should help in facilitating this request

Proposed Law Enforcement Motorized Grant Scoring Criteria	
Criteria	Points Possible:
Patrol Hours	12
Documented needs for OHV Law Enforcement	12
Equipment Purchase	15 Total
<i>Side by Side Purchase</i>	<i>15</i>
<i>ATV Purchase</i>	<i>12</i>
<i>Dirt Bike Purchase</i>	<i>10</i>
<i>Equipment Purchase (Trailers, Trail Cams, Body Cams, Radios, PPE, etc.)</i>	<i>10</i>
Cross agency Collaboration	10
Patrol Area Maps Provided	5
Violation Photos Provided	5

50% Match or higher	5
Community/Public Support	5
Workshop Attendance	5
First Time Applicant	5
TOTAL POINTS POSSIBLE	100

Member Wood moved that OHVAG recommend that the Arizona State Parks Board approve the Law Enforcement Motorized Grant Scoring Criteria as presented by Arizona State Parks and Trails Staff. Member Cobb seconded the motion. None opposed. The motion passed.

5. Arizona State Parks 2025 Statewide Trails Plan. (Presenter: Dawn Collins, Office of Continuous Improvements)

Dr. Dawn Collins with the Arizona State Parks and Trails Office of Continuous Improvement provided information on 2025 Trails Plan process and will plan to provide regular updates at all ASPT Board and committee meetings. Members had no questions related to the progress of the plan to date.

6. Off-Highway Vehicle Coordinator Updates. (Presenter: Matthew Eberhart, State Off-Highway Vehicle Coordinator)

Mr. Eberhart provided members updates on the October 16, 2023 OHV Legislative Committee Meeting, Joint INOHVAA/NOHVCC Conference in Midway, Utah, and upcoming OHV Dealership Education Backpack packing day that the agency will be hosting on Tuesday, November 14, 2023 and if OHVAG members had an interest in participating that they would need to please notify staff so that a notice of quorum could be issued if there were more than four (4) members assisting. Member Cobb commended Mr. Eberhart on his continued efforts towards improving the states OHV opportunities.

E. FUTURE AGENDA ITEMS

Member Cobb expressed an interest in discussing with the Group the effectiveness of OHV awarded grant projects and how we can learn to better gauge what is working on the ground and what isn't to improve the sport in Arizona.

F. CURRENT EVENTS

Member Wood provided an update that there has been talk throughout north eastern Arizona about the proposed legislation that failed last session for mandatory OHV education. As updates are available from the Legislator and the OHV Committee Mr. Eberhart will provide them to OHVAG and the community accordingly.

G. CALL TO THE PUBLIC

There were members of the public that wished to address the Group.

H. FUTURE MEETING DATES

OHVAG is currently scheduled to meet again on November 28, 2023 from 1 to 3pm.

I. ADJOURNMENT

Member Wood adjourned the meeting at 2:08pm.